

# **TENDER DOCUMENT**

**FOR**

**SCULPTING, CARVING, CASTING AND ERECTION OF LIFE SIZE  
STATUE OF SRI S. N. SINHA**

**FOR**



**A.N. COLLEGE, PATNA**

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## **Life size Statue of Sri. S.N. Sinha**

### **A. Broad Scope of the Work**

The Agency will have to execute sculpting, carving, casting and erection of life size statue of Sri S. N. Sinha and to deliver finished product within 3 months from the date of signing the Agreement.

### **B. Invitation of Bid**

A.N. College, Patna was founded in 1956 in the name of a sagacious and visionary leader, a freedom fighter, a statesman and an able administrator “Bihar Vibhuti” Dr. Anugrah Narayan Sinha. This college imparts holistic education to our students and believes that “Education is not only the learning of facts but the training of mind to think”. This college, since 2005 has been accorded “Centre for Potential for Excellence (CPE) status by UGC thrice. It was accredited with Grade ‘A’ by NAAC in 2005 and in 2011 re-accredited with Grade – ‘A’. In the 3<sup>rd</sup> cycle college has accredited by NAAC with Grade ‘A’ (3.27/4). The college is fully attuned to face challenges posed by growing demands in the field of higher education. Since its inception in 1956, year by year, this college has scaled new heights and has also grown into a prestigious institution of the state and has also earned accolades at national and international levels. It is a co-educational and multi-disciplinary college. The college has 27 departments including Science, Arts, Humanity, Vocational, Professional, Education and Language courses. Most of these departments run U.G., P.G. and Ph.D. Courses.

A.N. College, Patna invites tenders for “sculpting, carving, casting and erection of life size statue of Sri S. N. Sinha” from leading, reputed, professionally and financially sound and duly registered companies/ agencies/ organizations which have required experience in fields. Sri S.N. Sinha, former Chief Minister of Bihar has played commendable role in nurturing and developing this institution into an eminent college of Bihar.

**Procedure for submission of Tender/EoI (Expression of Interest):** Vendors proposing to submit the Tender/EoI, may visit college website [www.ancpatna.ac.in](http://www.ancpatna.ac.in) for downloading full document of the tender/RFP including details of Scope of Work and the desired prerequisites. The college reserves the right to amend, withdraw or cancel the tender and if any amendment/ updates to the RFP (Request for Proposal) or its Terms and Conditions is made it will be uploaded on official website of the college. The EoI has to be submitted in the prescribed format along with all the supporting documents in compliance with the requirements of the RFP. The companies/firms/organizations will be shortlisted after detailed presentations by them before the designated Committee. The date for presentation shall be intimated on the college website.

Please refer to the below mentioned information and guidelines for submission of the tender/RFP.

### **General Instructions, Terms and Conditions:**

The tender Document can be downloaded from website [www.ancpatna.ac.in](http://www.ancpatna.ac.in) from 20/03/2020. The tender document fee of **Rs. 1,000/- (Rupees One Thousand)** only is non-refundable, non-adjustable and non-transferable and is payable through a demand draft on any nationalized bank drawn in favour of the **“Principal, A.N. College, Patna. Payable at Patna”** and it should be submitted along with **EMD of Rs 10,000/- (Rupees Ten Thousand)** only and tender

documents as per the instructions given below in this tender. The sealed tender papers (Technical bid and Financial bid) should reach in the office of the Principal, A.N. College, Patna latest by 06/04/2020.

1. Incomplete bids, amendments and additions to bids after opening or late bids are liable to be ignored and rejected by A.N. College, Patna.

2. A Demand Draft for **Rs.10,000/- (Rupees Ten Thousand Only)** drawn in favour of the “Principal, A.N. College, Patna”, payable at Patna should be submitted towards **Earnest Money Deposit (EMD)** which must accompany the bid. Bids without EMD will be rejected. The EMD will be refunded to all the unsuccessful bidders only after the work order are placed to the successful bidder. The successful bidder’s EMD will be converted to security deposit upon the bidder’s acceptance of the award of contract.

3. The bidder’s Security may be forfeited:

(a) If the bidder withdraw his bid during the period of bid validity specified in contract/agreement.

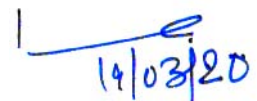
(b) If the successful bidder fails to sign contract/agreement within **07 days** of issue of letter of intent.

4. The prices must be quoted in the format as specified in the tender document, and should be inclusive of packing, forwarding, insurances, delivery at sites, duties and taxes.

5. All items, deliverable and price mentioned in the tender document should be valid for acceptance up to a period of **3 months**. The bidders should be ready to extend the validity, if required by the college. In case of failure of finished product within charged penalty of Rs. 2,000/= per day subject to the approval of the committee.

6. A. N. College, Patna reserves the right to select certain items (in single or multiple units) and reject the other mentioned in the tender document without assigning any reasons whatsoever. A.N. College, Patna also reserves the right to revise or modify or cancel the specifications of the items before the acceptance of any bids.

The sealed bids should be addressed and delivered by registered post or speed post or courier or by hand in the Principal’s Office:



**The Principal,**  
A.N. College,  
S.K. Puri, Boring Road,  
Patna – 800 013  
BIHAR, INDIA

The corresponding sealed envelopes should be titled as **"Statue of Sri S. N. Sinha"** and all the bids must reach on or before **06/04/2020 (by 03.00 PM.)**. Bids received after the specified time will be rejected and no intimation will be sent in this regard.

The college is not under obligation to accept the lowest bid on any bid and reserves the right of accepting the whole or any part of the bid or portion of the quantity offered; and the bidder shall supply the same at the rate quoted. The Principal on behalf of A.N. College, Patna reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice with-out assigning any reason, whatsoever.

The bidder must enclose a copy of **GST Certificate, PAN Card, income tax clearance certificate** and **last 03 years financial statement** and all other details required under eligibility criteria. All bidders should enclose an **affidavit** by the First-Class Magistrate of a **"Warranty Declaration"** of their firm/company's in their bids as detailed below:

**"We shall abide by all the specifications, terms and conditions listed in the tender document.**

**We warrant all deliverable to be supplied by us as part of the tender shall be free from all defects and faults in material, workmanship. All products and services shall be of the highest quality, material and services of the type ordered, shall be in full conformity with the specifications therein.**

**We accept that any deviations in the material and /or services from that specified in the tender document and the accepted terms are liable to be rejected. The bidder will be bound to supply all the goods in the specified form to the specifications as per the order/contract and demonstrate the same at their own cost."**

### **C. Eligibility criteria for the Bid**

Below mentioned is the minimum Eligibility criteria decided by the College to identify suitable/prospective bidders; whose technical criteria bids will be opened for review by the College evaluation committee.

<b>Sl. No.</b>	<b>Eligibility Criteria for the Bidder</b>	<b>Documentary Evidence to be attached</b>
i)	<b>A company registered</b> under the company Act 1956	For a registered Company Registration Certificate issued
ii)	Turn over	Last 3 years audited balance sheet (i.e.F.Y.2016-17, 2017-18 and 2018-19)
iii)	The organization should have similar worked with educational institutions / parties / organization / individuals	Certificates
iv)	Time Schedule	Finished product to be delivered within three months from the date of signing of Agreement

## **D. Instructions for submission of Technical & Financial Bids**

i. **Envelope-1:**

It should contain two envelopes; one small envelope containing DD towards cost of tender documents Rs 1,000/- (One thousand only) as well as EMDRs 10,000/- (Ten Thousand only). The Envelope should be written on top as **“Tender Cost + EMD”**. The other envelope shall contain all material, documents as stated above like credential, turnover, reports, photographs, time schedule, management planning etc. in a sealed cover. The bid document along with its annexures downloaded from website ([www.ancpatna.ac.in](http://www.ancpatna.ac.in)) shall be duly signed on each page by the bidder and should be enclosed along with the envelope. It should be written on top as **“Documents for Technical Bid”**. Both these envelopes should be placed in a cover envelope which should be written on top as **“Envelope-1: Technical Bid”**. In case of no deposit of cost of tender document and EMD, the technical bid of the firm shall not be evaluated and the firm shall be kept out of consideration in further bid process.

ii. **Envelope-2:**

Financial bid as per the format enclosed in the **Annexure-I** should be packed in a separate envelope and sealed and written on top as **“Envelope-2: Financial Bid”**. Financial bid of only those firms shall be opened who qualify in the technical bid and presentation evaluation.

iii. **Envelope-3:**

This will contain Envelope-1 and Envelope-2 and shall be sealed. This envelope should be super scribed with the **Name of the project, date & time of submission and sent by Regd. Post/Speed Post/Courier or by hand only** at A.N. College, Patna, S.K. Puri, Boring Road, Patna – 800 013, Bihar, which should reach within prescribed time for submission.

### **Note: Authentication of Bids**

The original bid will be signed by a bidder’s person duly authorized to bind the bidder to the contract. A letter of authorization in the name of the person signing the bid shall be supported by a written power-of- attorney accompany

the bid. All pages of the bid including the duplicate copies, except for un-amended printed literature, shall be duly signed and stamped by the per-

**I. Financial bid:** Before opening of financial bids of those successful bidders in the technical evaluation, their marks obtained shall be made public before them or their authorized representatives.

**II. Termination of the bid**

- Against all expectation entertained by A.N. College, Patna, if none of the participating firms could be declared by the Selection committee as the winner of the bid, the bidding will be regarded as terminated.

- A.N. College, Patna, reserves right to accept or reject any/ all bidders without assigning any reason (s) thereof.

**III. Award of work**

The work will be awarded as per recommendation of the Selection Committee.

The decision of the Selection Committee shall be final & binding on participating firms.

**VI. Penalty Clause:**

Company/firm should maintain safety, accuracy, confidentiality and secrecy and time schedule while executing the job. For any lapse in security, inaccuracy or mishandling/misuse, or any other found thereafter, penalty equal to 100% of the contract value payable will be imposed on the company/firm and contract will be terminated entailing forfeiture of Performance Security Deposit or will-warrant any other action as deemed fit by A.N. College, Patna.

**VII. Terms for Payment:**

Terms and conditions for payment will be made after award of the work as per the mutual agreement.



**E. Other Terms & Conditions:**

- (i) No deviation shall be acceptable in the terms and conditions of the contract applicable to this invitation to tender.
- (ii) Hypothetical and conditional tenders will not be entertained.
- (iii) The A.N. College, Patna reserves the right to accept or reject all or any of the tenders without assigning any reason.

**ANNEXURE - I**  
**F. Financial Bid**

<b>Sl. No.</b>	<b>Particular</b>	<b>Total Amount (INR)</b>
1	Statue of Sri. S. N. Sinha Size cart:- length or height – 6ft (72") Breadth – 2ft (25" to 27") Circumference 4 an half feet (55") Diameter (18") Base Stand – 24" x 18" Material – In GUN METAL Colour - Bronze	
<b>Grand Total in Rs.</b>		

## ANNEXURE - II

### **G. Expression of Interest (Eoi) Response Form**

(To be compulsorily submitted with Eoi)

**Note:** Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the authenticity and correctness of the information.

Sl. No.	Description	Details (to be filled by the responder to the Eoi)
1.	Application fee/ cost of tender document (Rs.1000/=)	
2.	EMD (Rs. 10,000/=)	
3.	Annexure I- Technical Bid with supporting documents	
4.	Annexure II- Undertaking by the Bidder	
5.	An affidavit by the First-Class Magistrate of a "Warranty Declaration" of their firm/company's in their Bids	
6.	Name of the Company	
7.	Official Address	
8.	Phone no. and Fax No.	
9.	Corporate Headquarters Address with phone no. and fax no.	
10.	E-mail address of contact person	
11.	Web site address (if applicable)	
12.	Details of company registration (please enclose attested copies)	
13.	Name of Registration Authority	
14.	Registration no. and year of registration	
15.	Product/service for which registered with validity period	
16.	GST registration no.	
17.	Permanent Account Number (PAN)	
18.	Whether the company complies with the Requirement under the Contract Labour (Registration and Abolition Act)	
19.	Name of Bankers along with Branch (as appearing in MICR Cheque) and Account	
20.	Name of the Authorized Signatory, who is authorized to respond to the Eoi	
21.	Audited reports of the last 3 yrs.	
22.	Copies of orders/ agreement of the previous works or orders	

23.	Other Documents provided	
24.	Name and address of the organization/ Institution/ individuals with which the company has agreement or MOU/Certificate	

**Annexure III**  
**H. Undertaking by the Bidder**

I declare that I have gone through the Instructions of the Tender, Pre- Qualification Criteria (PQ), Scope of Supply with Specification, Evaluation Criteria and Terms & Conditions of Price Agreement and I shall abide by these conditions.

(Signature of Bidder with Seal)