

A.N. COLLEGE, PATNA

Procedure and policies for maintaining and utilizing physical facilities and academic support facilities, laboratory, library, sports complex, computer, class rooms etc.

Physical facilities and academic facilities form the integral part for effective implementation of the curriculum through quality teaching and learning process. The Principal, Routine in-charge in consultation with HoDs strive to provide conducive ambience by allocation of spaces, class-rooms, laboratories, access to computers etc. to different departments along with adequate infra-structural support for carrying out curricular, co-curricular, extra-curricular and research activities. Each department has its own class-rooms in which lectures are delivered. Practical subjects like Physics, Chemistry, Botany, Zoology, Electronics, Environmental Sciences, Environment and Water Management, Biotechnology, MCA, BCA, MBA, BBM, Geography, Psychology etc. have their own laboratories/computer labs and these facilities are optimally utilized as per the requirements. Common facilities like sports, separate common rooms for boys and girls, canteen etc. are made available to all. With the permission of sports in-charge, sport's field, sports kits are given to students for sports activities.

Each department conducts classes as per the routine and the curriculum in its allocated space. Expert departments are assigned the jobs of imparting teachings in Ability Enhancing Compulsory Courses (AECC), Ability Enhancing Courses (AEC) and Generic Electives (GE).

The library has a Library Advisory Committee along with Prof-in-charge library. The college has a Central library along with seminar library in each departments and student can avail the facilities by showing IDs issued by the college/department and adhering to rules/procedures of the library. Service is provided to the students at "book issuing and return" counter. In Hall of boys and girls, magazines and newspapers are also displayed. Helps are rendered by library staffs in locating books, journals and reference books.

Computers are installed at various laboratories, departments, library, administrative offices, international office, Language Lab, Placement and Guidance Cell etc. and these are used by students during computer practical, on-line studies etc. with the proper permission of the departmental authorities/ in-charge of computer labs. All the departments and laboratories including Library have computers and printers with Wi-Fi facilities and these are accessible to students through proper permission of the authorities. Each department has K-Yans (projector cum computer) which enables ICT teaching and learning process.

The college strives assiduously to evolve policies and strategies that promote participation of students in curricular, Co-curricular and extra-curricular activities. The policies and strategies adopted by the college for maintaining and utilizing physical and academic facilities are

- (i) Augmenting and expanding infrastructures for laboratories, class-rooms, sports etc.
- (ii) Organizing cultural events, games and sports, Yuva Mahotsava, Quiz competitions, Seminar workshops etc.
- (iii) Proper allocation of funds for enhancement, maintenance of infrastructure and its optimum utilization.
- (iv) Acquisition of funds from state, central governments and other funding agencies for augmenting and expanding infrastructures.